



MEETING MINUTES

Administrative Charging Committee (ACC)
Wednesday, March 29, 2023
6:00pm – 7:00pm

[Microsoft Teams Meeting](#)

Meeting ID: 266 333 014 257

Passcode: TjqDB8

Or call in (audio only): [+1 443-692-5768,729922765#](tel:+14436925768729922765)

Phone Conference ID: 729 922 765#

Attendees: Bishop Paul Walker (Chair), Andrea Johnson (Vice Chair), Chris Jennison, Thomas Pinder, James Hopkins Jr., Fatmata Barrie (Staff), *Lindsay Bolt (Staff, Minute Taker)*

1. Call to Order
2. Review/Approval of Agenda and Minutes

Summary:

- Committee reviewed their 2/15 meeting agenda and minutes

Actions:

- Committee voted (4 Yes, 0 No) to approve the 2/15 meeting agenda and minutes

3. Process/General Administration Discussion

Summary:

- Committee discussed how they will handle quorums (how much time from the start of a meeting to wait to call quorum)
- Committee discussed who will take minutes of their meetings; Lindsay Bolt (acting PAB/ACC SEAA) will take minutes up until a full time PAB/ACC SEAA is hired/trained
- Committee reviewed proofs of logos for their committee and requested Logo Proof 2 to be created with edits

Actions:

- Committee voted (4 Yes, 0 No) to wait up to 10 minutes after the meeting starts to see if you reach a quorum.

4. Case Review

Summary:

- Committee voted to Close Session to review details of Investigative Files

Actions:

- Committee voted (*5 Yes, 0 No*) to move to a closed session to review details of Investigative Files, pursuant to Maryland Code, General Provisions Article §3-305(b)(13) “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”

5. Adjournment

*Next ACC Meeting: Wednesday, April 12, 2023 (6pm-7pm)
Virtual via Microsoft Teams link*